



<u>Committee and Date</u>	<u>Item</u>
Strategic Licensing Committee	
17 June 2020	<u>Public</u>

EXERCISE OF DELEGATED POWERS

Responsible Officer Mandy Beever, Transactional and Licensing – Team Manager

Email: Mandy.Beever@shropshire.gov.uk

Tel: 01743 251702

1. Summary

- 1.1 Licensing officers have been given delegated powers to issue or amend licences, providing no objections have been received in the case of licences issued under the Licensing Act or with regard to general and public health licences.
- 1.2 Further, procedures have been approved for officers with direct line management responsibility for Licensing to use their delegated powers to refuse, suspend or revoke driver, vehicle and operator licences.
- 1.3 This report gives details of the licences issued, variations that have been made and the enforcement action undertaken between 2 November 2019 and the 30 April 2020 and a summary of applications considered by committee.

2. Recommendations

- 2.1 That members note the position as set out in the report.

REPORT

3. Risk Assessment and Opportunities Appraisal

- 3.1 This is an information report giving Members information on the work undertaken by the Licensing Team and Committee and therefore a risk assessment and opportunities appraisal has not been carried out.

4. Financial Implications

- 4.1 There are no financial implications associated with this report.

5. Background

- 5.1 Information regarding the issue of licences by Officers under delegated powers is reported to Committee on a quarterly basis.
- 5.2 Officers use their delegated powers in a number of situations, including where:

- a) A licence has been requested and there have been no objections raised by interested parties or Responsible Authorities.
 - b) The application has met the Council's policy criteria for accepting an application.
 - c) There are vehicle applications for new or renewal licenses and refusal, suspension and revocation of licences where the operating criteria as set by the Hackney Carriage and Private Hire Licensing Policy 2019 to 2023 is not met and the officer does not consider there to be any special reason for an exception to be made.
 - d) There are driver's applications for new or renewal licences and refusal, suspension or revocation of licences where the criteria as set by the Hackney Carriage and Private Hire Licensing Policy 2019 to 2023 is not met and the officer does not consider there to be any special reason for an exception to be made.
 - e) There are Private Hire Operator applications for new or renewal licenses and refusal, suspension and revocation of licences where the operating criteria as set by the Hackney Carriage and Private Hire Licensing Policy 2019 to 2023 is not met and the officer does not consider there to be any special reason for an exception to be made.
- 5.3 The table in Appendix A shows the complete range of licences issued by the licensing team during the period of 2 November 2019 and the 30 April 2020. During this period the total number of licences issued was 2193.
- 5.4 The Table in Appendix B shows that there were no Licensing and Safety Sub-Committee Meetings held between the 2 November 2019 and the 30 April 2020.
- 5.5 The Licensing Act activities at Sub Committee have also been given in Appendix C.
- 5.6 The Private Hire Vehicle, Private Hire Operator and Hackney Carriage checks undertaken between the 2 November 2019 and the 30 April 2020, results are provided in Appendix D.
- 5.7 Following the decision at the Strategic Licensing Committee on 18 March 2015, vehicles and driver applications are now being considered by Officers using delegated powers. This includes refusal of new licence applications, refusal to renew existing licences and revocation and suspension of existing licences, in relation to any matter concerning a hackney carriage or a private hire driver's licence or a vehicle licence or any matter concerning a private hire operator's licence.

The number of licences and actions determined by this process is as follows:-

Driver	Granted	Granted and/or Warning Letter, Suspension	Letter Council is 'Minded to refuse' or 'Revoke'	Refuse to Grant	Revoke	To refer to Committee
New	2	1	1	3		
Renew						
Conduct	1	7	4	1	3	
Vehicle	Granted	Granted and/or Warning Letter	Letter Council is 'Minded to refuse' or 'Revoke'	Refuse to Grant	Revoke	To refer to Committee
New	3					
Renewal	3			4	1	
Condition	1	1				
Operator	Granted	Granted and/or Warning Letter	Letter Council is 'Minded to refuse' or 'Revoke'	Refuse to Grant	Revoke	To refer to Committee
New				1		
Renewal						
Conduct						

6. Conclusion

- 6.1 During the period captured in this report the workload for the Licensing team has continued to be high. The Coronavirus Pandemic has resulted in some changes to our processes and additional queries. The team have worked together to answer all the queries and maintain the flow of applications.

List of Background Papers (This MUST be completed for all reports, but does not include items containing exempt or confidential information)

Cabinet Member (Portfolio Holder)

Councillor Gwilym Butler Portfolio Holder for Communities, Place Planning and Regulatory Services

Local Member

Cover all areas of Shropshire

Appendices:

A – Licences issued between 2 November 2019 and the 30 April 2020

B – Number of Hackney Carriage / Private Hire Vehicle applications considered at the Licensing and Safety Sub-Committees from 2 November 2019 to the 30 April 2020.

C – Hearings held for licensed premises at the Licensing Act Sub-Committees from 2 November 2019 to the 30 April 2020.

D – Private Hire Vehicle and Hackney Carriage checks undertaken between 2 November 2019 and the 30 April 2020.

APPENDIX A**Licences issued – from 2 November 2019 to the 30 April 2020**

General Licensing	Total
Acupuncture Personal	0
Acupuncture Premises	0
Activities Involving Animals Licence	23
Animal Breeding	0
Caravan Sites	6
Cosmetic Piercing Personal	22
Cosmetic Piercing Premises	15
House to House Collection	25
Pet Shops	0
Riding Establishments	0
Scrap Metal Site (new/renewal)	10
Scrap Metal Collector (new/renewal)	7
Sex Establishment Licence	0
Street Collection	116
Street Trading Licence (new/renewal)	6
Tattooing Personal	0
Tattooing Premises	0
Electrolysis	0
Dangerous Wild Animals	1
Zoo	0
Performing Animals	0
Distribution of Free Printed Matter	2
Explosives	1
Total Applications General	234

Taxi Licensing	Total
Hackney Carriage N	1
Hackney Carriage R	62
Joint HC/PH Driver N	31
Joint HC/PH Driver R	78
Private Hire Operator N	12
Private Hire Operator R	0
Private Hire Vehicle N	85
Private Hire Vehicle R	279
Hackney Vehicle Transfer	57
Private Hire Vehicle Transfer	0
Private Hire Licensee Transfer	0
Trailer Licence	0

Total Taxi Applications	605
--------------------------------	------------

Taxi Licensing (Surrendered)	Total
Private Hire Vehicles	28
Hackney Carriages	9
Total Surrendered Vehicles	37

Licensing Act 2003	Total
Club Certificate with alcohol	1
Personal Alcohol (variation/new)	125
Premises Licence	31
Temp Event Notice no Alcohol	0
Temp Event Notice with Alcohol	370
Minor Variation Application	15
DPS Change/Variation	124
Transfer Application	45
Annual Fee	430
Notification of Interest	2
Premises Licence with Alcohol - Full Variation	7
Premises Licence without Alcohol - Full Variation	0
Total Licensing Act Applications	1150

Gambling Act 2005	Total
Bingo Premise Licence	0
Betting Premise Licence (other than track)	9
Licensed Premise Gaming Machine Permit	8
Notification of Intent to have gaming machines	0
Club Machine Permits	0
Occasional Use Licence	2
Adult Gaming Centre	1
Small Society Lotteries	34
Change of Promoter	0
Annual Fee	150
Family Entertainment gaming machine permit	0
Total Gambling Act 2005 Applications	204

Total Applications	2193
---------------------------	-------------

Total Surrendered Vehicles	37
-----------------------------------	-----------

APPENDIX B

Licensing and Safety Sub-Committee Meetings from 2 November 2019 to the 30 April 2020

Date of Meeting	Scheduled/ Additional	Item	Meeting Venue	Decisions
None				

APPENDIX C

Licensing Act Sub-Committees.

Hearings held for licensed premises from 2 November 2019 to the 30 April 2020

Date	Premises	Type of Application	Councillors	Decision	Review Requested by
None					

APPENDIX D

Private Hire Vehicle, Private Hire Operator and Hackney Carriage checks undertaken between 2 November 2019 and the 30 April 2020

Inspection Date	Total Number of Vehicles Inspected	Advisory Note	No Action Required
16/11/19	1	0	1
06/12/19	1	0	1
11/12/19	2	1	1
14/12/19	8	1	7
15/12/19	3	0	3
19/12/19	1	0	1
20/12/19	7	1	6
04/01/20	2	1	1
14/01/20	4	0	4
17/01/20	1	0	1
18/01/20	7	0	7
29/01/20	10	0	10
07.02.20	1	0	1
06.02.20	6	0	6

04.03.20	8	1	7
03.02.20	4	0	4
29.02.20	1	0	1
07.03.20	1	1	0
20.04.20	1	0	1
Total	69	6	63